

**CENTRETOWN CITIZENS COMMUNITY ASSOCIATION**  
**Board Meeting – Draft Minutes**  
**Tuesday, 22 March 2016**  
**7:00pm Ottawa City Hall, Honeywell Room**

Attendance

*Board:* Mitch Vandeborn (President), Charles Akben-Marchand, Julien Braun, Steve Jaltema, Ben Laserson, Maria Luisa Marti, Thomas McVeigh, Graham Pressey, Tomas Whillans

*Others:* Darrin Cohen (Councillor McKenney's office), Jared Denison, Gail McGuire, Alice Nakanishi

*Regrets:* Alana Lavoie, Judy Forrest, Mitch Kutney, Christine Leadman

*Secretary:* Graham Pressey

1. Call to Order, Welcome and Board Member Regrets

The meeting called to order at 8:00 pm upon achieving quorum. Charles Akben-Marchand agreed to take the minutes until the Corporate Secretary arrives.

Note: prior to the meeting, there was an informal discussion regarding various topics which did not require the Board to make any decisions.

2. Adoption of the Agenda

**Motion 1**

That the Board approves this draft agenda.

Moved M.L. Marti

Seconded C. Akben-Marchand

**Carried**

3. Approval of Last Meeting's Minutes and Business Arising

**Motion 2**

That the Board approve the minutes taken at its 19 January 2016 meeting, as amended by comments circulated by e-mail.

Moved M.L. Marti

Seconded C. Akben-Marchand

**Carried.**

4. Councillor's Report

D. Cohen gave an oral report on behalf of Councillor McKenney

5. Executive and Standing Committees

**President**

M. Vandeborn gave an oral report: Mitch presented at the last Ottawa Public Library Board meeting in support of the new Central Library remaining in Centretown. The CCCA is migrating its digital assets to Google for handling mail and discussion groups on the centretowncitizens.ca domain, as well as for an archival copy of documents. The website is being updated more frequently.

**Vice-president**

See Executive Committee report

**Corporate Secretary**

not available

**Membership Secretary**

See the written report in the Agenda. The lapsed member letter will be sent to former members who have not renewed on the first week of April. Some edits remain to be made.

**Treasurer**

A. Nakanishi reported on behalf of A. Lavoie.

See the written report in the Agenda. Correction: the "Federation of Citizens' Associations Members Annual Fee For 2016" should be under the Outstanding Expenses/Disbursements heading, not the Outstanding Income/Refunds heading.

**Motion 3**

That the CCCA authorizes payment up to \$1,000.00 for the Directors' and Officers' Liability Insurance premium for the period from April 1, 2016 to March 31, 2017.

Moved T. Whillans

Seconded M.L. Marti

**Carried**

The quote for insurance was approx. \$600. Our membership in Volunteer Canada, which is required for this insurance, would be an additional \$125 to be approved separately when that comes due in September.

T. McVeigh confirmed that the web hosting fee with Ethical Web Services Inc. for last year and this year were both donations. He will supply the invoices so this can be recorded.

**Executive Committee (T. Whillans)**

See written report in the agenda. Note that the Board retreat originally scheduled for March 29, 2016, has been postponed and will be rescheduled, possibly to April 26, 2016.

The Executive Committee will attempt to hold social functions on a monthly basis following their meetings; this month it is March 29, 2016, at the Lieutenant's Pump on Elgin Street.

**Heritage Committee**

There is an event planned regarding apartment complexes next week.

Planning Committee (C. Akben-Marchand)

Regarding the Committee recommendations, there was a discussion about whether the CCCA should support the entire Centretown Community Design Plan (CDP) as approved or continue to object to those elements of the CDP we opposed in its development (such as those elements we appealed to the Ontario Municipal Board). This discussion was referred to the Board retreat and/or a community discussion regarding the Residential Mixed Use zoning.

**Motion 4**

That the CCCA support the application to rezone 224 Cooper Street to permit office use on the ground floor if provisions are included which limit this use to the current occupant, and which require that the alterations are done in a way that permits conversion back into a residence.

Moved: C. Akben-Marchand

Seconded: T. Whillans

Abstentions: S. Jaltema

**Carried**

Regarding 302 Waverley, there was discussion about stronger language regarding landscaping and inclusion of a reference to bicycle racks. The motion was tabled.

**Motion 5 (Tabled)**

That, in respect to the proposed addition at the rear of the building at 302 Waverley:

- (a) the CCCA support the Committee of Adjustment application for extension of nonconforming rights;
- (b) the CCCA support the heritage application required for this addition;
- (c) the CCCA request that the front of the property be landscaped to prevent illegal front-yard parking in its response to the applications described above.

Motion to Table: T. Whillans

Seconded: B. Laserson

**Tabled**

**Motion 6**

That the CCCA send a letter to the proponents to indicate the CCCA's support for the zoning change required to permit a microbrewery at 37 Flora, the addition of such a creative small business to the community, as well as the prospect of new residential units.

Moved: C. Akben-Marchand

Seconded: T. Whillans

**Carried**

**Motion 7**

That the CCCA oppose the demolition of the Heritage-designated residential building at 234 O'Connor and implore the City to use whatever tools are at its disposal to encourage or require the restoration of the property to a habitable condition.

Moved: C. Akben-Marchand

Seconded: T. McVeigh

**Carried**

Regarding the CCCA's ongoing **Ontario Municipal Board (OMB) appeal of the Centretown Community Design Plan (CDP)**, some corrections were made to the report wording in the agenda. The City has circulated draft changes to the parties to the appeal (the CCCA is being represented by M. Vandeborn, J. Forrest and C. Akben-Marchand); the measure is whether the proposed changes meet the orders in the OMB decision, not whether the parties necessarily agree to the changes. The changes will then require approval from the OMB itself.

Regarding the Minimum Parking Requirement By-Law, a letter will be prepared and sent to the City by the April 4 deadline based on the principles approved in the January letter.

Seniors Committee

No report.

Transportation Committee (B. Laserson, Chair)

The next meeting will be on the second Tuesday of May, i.e. May 10, 2016, location TBD.

Members of the Committee attended the O'Connor Bikeway open house. Construction will begin as early as June. The centre 2 lanes will be retained, the west lane will become permanent, 24-hour parking with bulbouts or planters at either end of the block, and the east lane will be converted to a two-way segregated bicycle lane using green paint markings at intersections and precast concrete curbs similar to those used on the Laurier Avenue segregated bicycle lane.

Trees and Greenspace Committee

**Motion 8**

That the CCCA adopt the amended terms of reference for the Trees and Greenspace Committee.

Moved: T. Whillans

Seconded: J. Braun

**Carried**

The draft letter regarding toilets in Dundonald Park which was discussed at the last meeting and tabled will remain tabled as there are no specific plans or timelines on this file.

Members are encouraged to attend the spring cleaning of Minto Park, which the CCCA has adopted, on Saturday, April 23, 2016 10am-11:10am (rain date Sunday, April 24, 11am-12:30am). There might also be a second cleaning event at McNabb Park.

Membership and Communications

See written report in agenda.

M.L. Marti will contact Board members by e-mail to determine their availability to participate in the door-to-door member recruitment campaign.

6. Other Business

T. Whillans will circulate an article regarding the Rideau BIA expansion into Somerset Ward.

A discussion of cars on Sparks Street was deferred to next month.

7. Question Period

8. Forward Agenda Items

9. Adjournment

Moved: B. Laserson

**Carried**

The meeting adjourned at approx. 9:30pm.

**Next meeting:**

7pm–9pm

Tuesday, April 19, 2015